HOW TO PROTECT YOUR EMAIL ACCOUNT

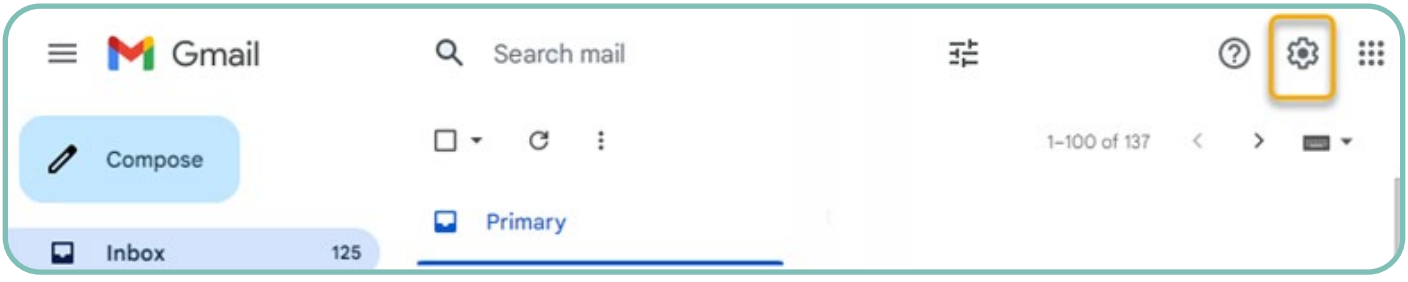
METROPOLITAN TITLE

Fraudsters gain access to email accounts and set up "filters" or "rules" to have specific email forwarded to them. They can then monitor your email even if you change your password, because the forwarding rules still exist. To help protect your email account from these cybercriminals, consider the following steps to check for filters and change your password.

HOW TO CHECK FOR FILTERS OR RULES SET UP TO FORWARD EMAIL OUT OF YOUR EMAIL ACCOUNT:

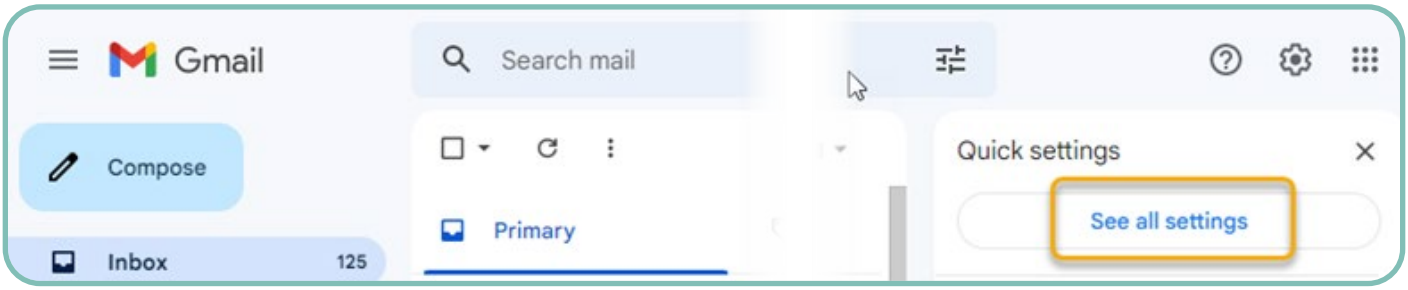
IF YOU HAVE GMAIL:

1. Open Gmail.
2. At the top right, click on the settings "Gear".

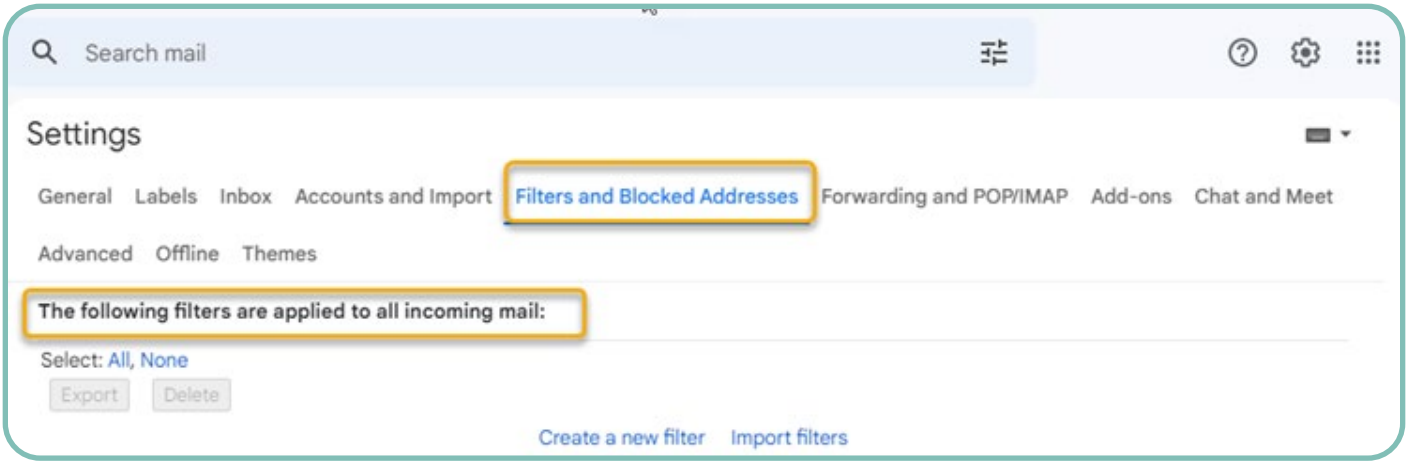


(If You Have Gmail continued next page)

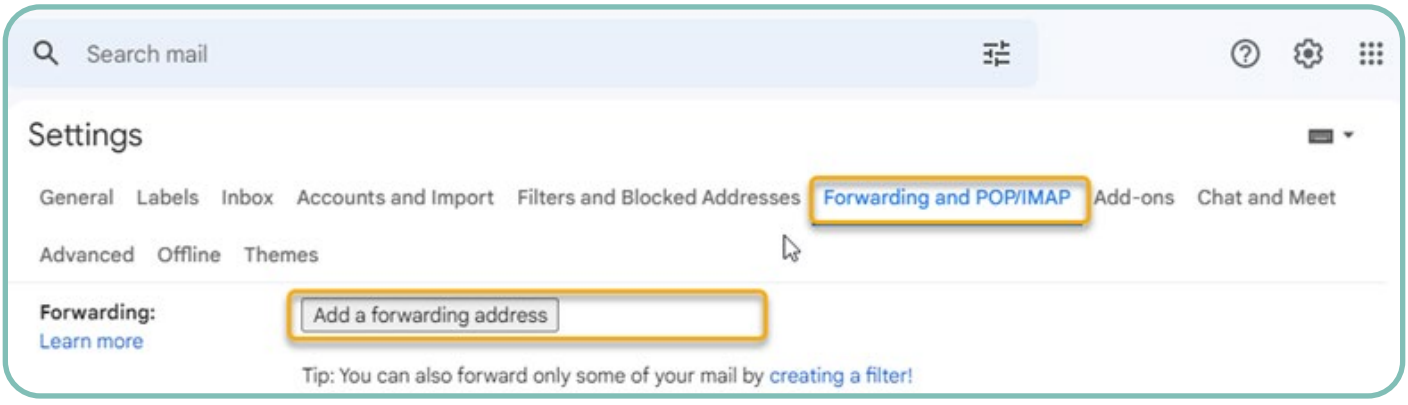
3. Click on “See all settings”



4. Click on “Filters and Blocked Addresses”
5. Review and delete any rogue filters

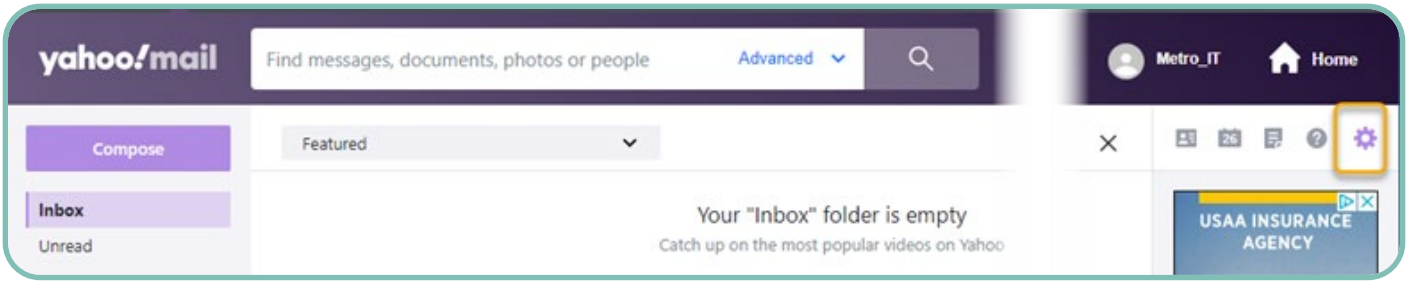


6. Then click on “Forwarding and POP/IMAP”
7. Review and delete any rogue forwarding rules

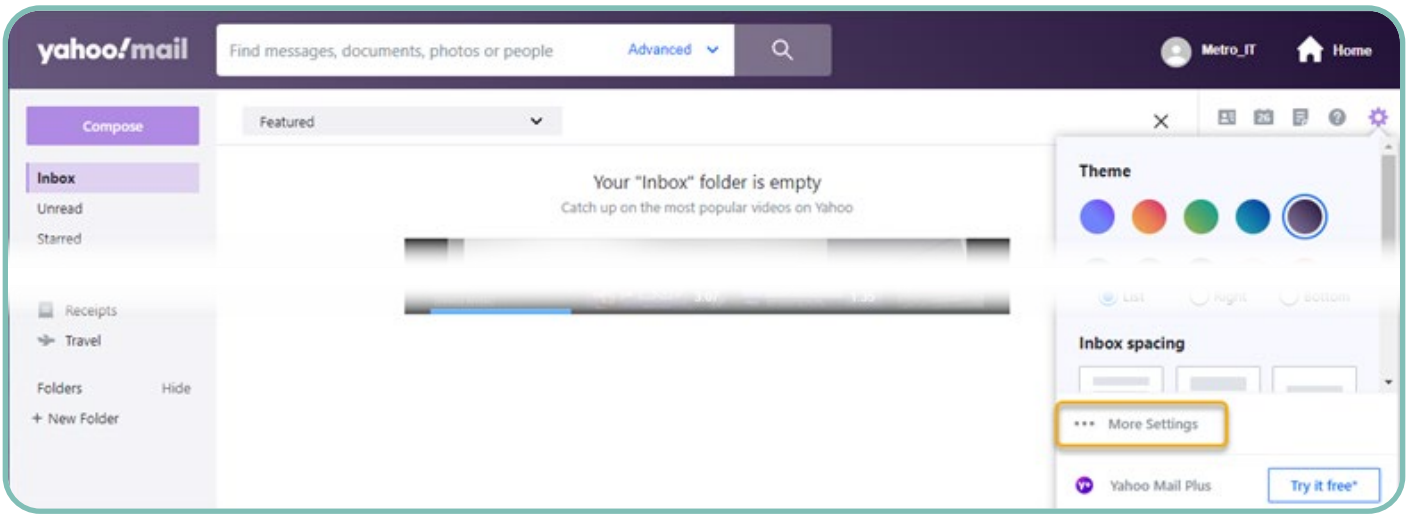


IF YOU HAVE YAHOO MAIL:

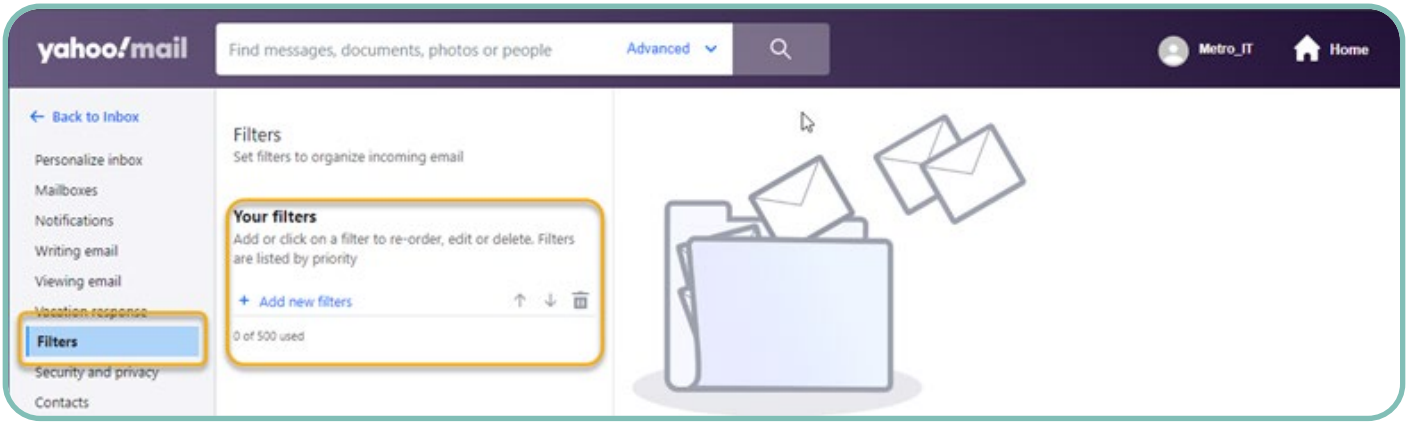
1. Open Yahoo Mail.
2. At the top right, click on the settings "Gear".



3. Click on "More Settings".

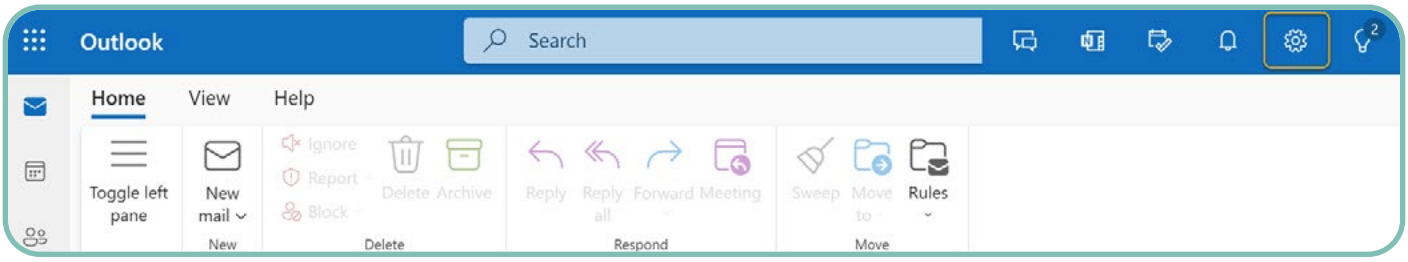


4. Click on "Filters".
5. Delete any rogue filters.

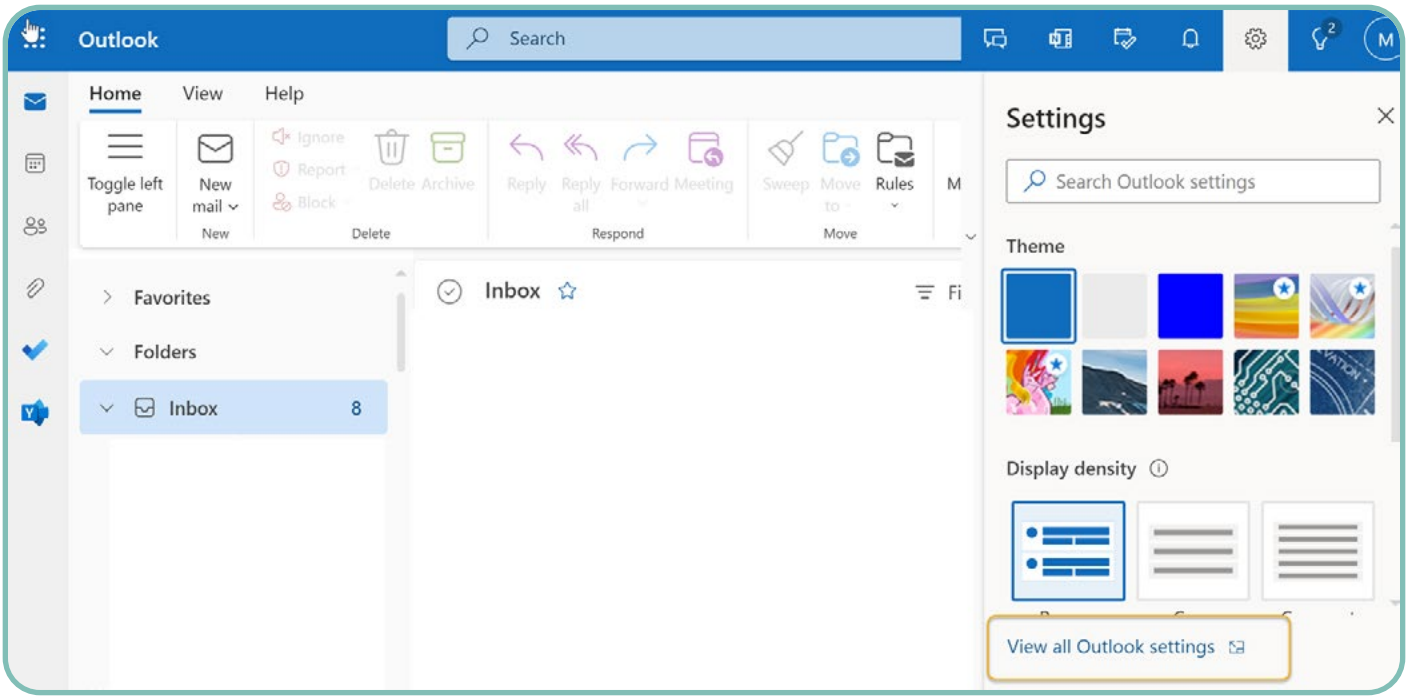


IF YOU HAVE OUTLOOK MAIL (WEB VERSION):

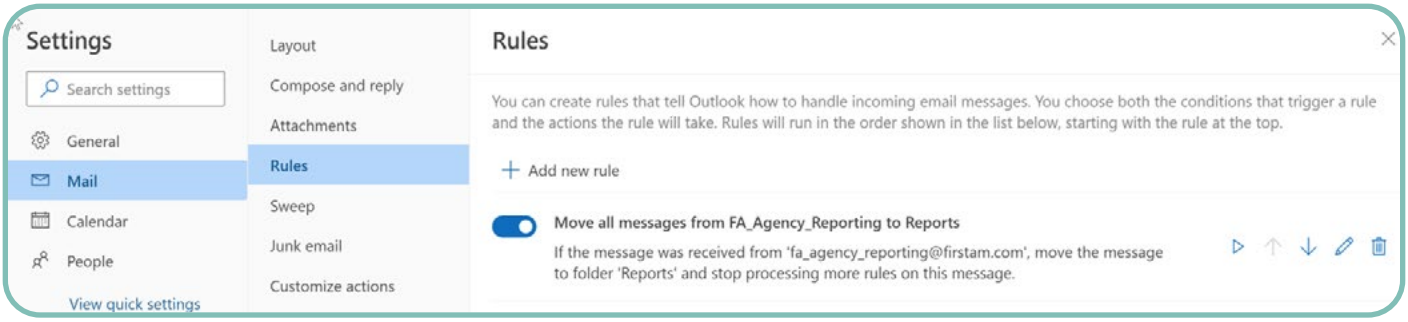
1. Open Outlook Mail.
2. In the top right, click on the settings "Gear".



3. Click on "View all Outlook settings".



4. Click on "Mail" and then "Rules".
5. Delete any rogue rules.



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TITLE

Delighting Hoosiers, One Home at a Time

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